

Puerto Rico Jobs Expertini®

Data Analyst and General Consultant

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Company: Creative Financial Staffing

Location: San Juan

Category: other-general

Duties and Responsibilities

Serves as an organizational resource and expert related to data analysis tools and the presentation of data via development of dashboards.

Creates and maintains organizational dashboards, including automation to increase processes.

Responsible for creation and publication of the daily providers productivity and Operational dashboard Develops forecasts related to productivity and other key metrics.

Runs reports and performs analytics of data.

Extracts, aggregates, analyzes, and develops reports using available data sources.

Contributes to QI/QA assessments, Financial, and Operational reports.

Participates in the development of reports for external grants and fund reporting.

Helps to analyze, evaluate, and track the effectiveness of various areas, e.g.

operations, clinical quality, in meeting established goals, objectives, and benchmarks.

Analyze and track the missed opportunity of federal programs (FHWA, CDBG, FEMA, FTA, ARPA)

Provides training to staff during onboarding and ongoing for quality assurance.

Work collaboratively with other departments to obtain necessary data.

Reviews and recommends new metrics for analysis and presentation.

Serves as member of the Quality Improvement Committee and other committees as requested.

Runs and develops ad-hoc reports for the organization as requested.

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